

CIS SELECTION GUIDELINES

Through the selection process, CIS aims to:

- Provide a consistent, transparent and co-ordinated approach to team selection
- Ensure equal opportunities for all players to perform

The following should be completed prior to selections:

- i. Approximately 1 week before nominations officially close, check nominations in your “CIS Team Management Area” to make sure there are no apparent problems with submission. If you feel there are ‘notable absences’ at this point, this would be the time to follow up with reminders to any particular school, schools or associations. **CIS will not accept late nominations under any circumstances.**
- ii. Once nominations have closed, go to your CIS Team management area and click on the “Print to Excel” Button.
- iii. Manipulate the list as you see fit for your sport however ensure that the print off you take to your trials includes name, nomination number, School, School Contact number and date of birth.
- iv. Photocopy this for use as a role to mark on the actual selection day.
- v. Print off a Selectors Interest Register

Criteria for Selection

Areas of Performance considered

- i. Skills exhibited by the player
- ii. Fitness level exhibited by the player
- iii. Performance of the player as a member of a team
- iv. Attitude and behaviour of player both on and off the court/field
- v. Positions played

Selection Panel

A minimum number of selectors ideally should be 3 and where possible an independent selector should be included.

Prior to the commencement of the selection process each selector should be provided with a list of students trialling. Any selector with first hand knowledge or experience of a triallist through their role as coach or manager either within the school or community environment with the exception of students from their current school will be required to notify the convenor and complete the Selector’s Interest Register.

Wherever possible, convenors will ensure that selectors are utilised, so that students are assessed by a selector/s, without a potential conflict of interest.

Adhere to the concept of selector solidarity. Selectors should not discuss the details of the process with any players or parents.

Selectors should be reminded of their responsibility to select on the basis of the performance on the day.

At the conclusion of trials of the trials selection notes must be retained, until the next level of competition has been completed.

General Procedure

These will vary from sport to sport but the following should apply:

- i. After roles have been marked, an outline of the selection procedure should be explained to all players.
- ii. It is imperative all players receive equal court/field time in their nominated position
- iii. There should not be any different procedure for any player deemed to be an “automatic selection”.
- iv. If a ‘possibles vs probables’ scenario is to be part of your selection procedure, please do not post any lists to this effect prior to completion of the general selection.
- v. The Head of the selection panel should keep a copy of all selection notes, including agreed replacement players in the event of any withdrawal.

Team Announcement

Squad situations should be avoided. Team announcement should be made at the conclusion of selections unless prior arrangements have been **confirmed** with CIS.

What to do if:

- i. A player turns up to trial that is not on your list.**
If a player is not on the list they should not be permitted to trial. If you are at all unsure about this please do not hesitate to phone CIS immediately. If you are unable to contact CIS, the player may be considered for selection subject to nomination confirmation from CIS. The player **MUST** be informed of this prior to taking part in the trial.
- ii. A player on your list does not turn up.**
This becomes a duty of care issue. Please make sure you keep contact phone numbers and each player’s school from the nomination database, on your list to ensure you are able to follow up anyone who does not show up to the trial. This should be done as soon as is practical after the roll has been marked.
- iii. A player arrives at the trial and informs you they are injured.**
All players must trial to be considered for selection. **NO EXCEPTIONS**
- iv. A player is injured during the trial process.**
Selectors can only base their selection on what they have seen. A number of factors may influence their inclusion
 - a. How serious the injury actually is
 - b. How much time there is before the next level of competition
 - c. How genuinely talented the player is
- v. A player is not available to stay and complete the selection process**
Selectors can only base their selection on what they have seen.